

York County Library
Board of Trustees
Minutes from
March 14, 2019
Clover Public Library

The YCL board was called to order by Chairman Frank Konow. A quorum was determined with the following in attendance: Joy Price, Sally Goodson, Debra Dahlin, Nik Bramblett, Glenda Jones, Tamara Osborne, and Wendi Michael.

The meeting agenda was approved. (Bramblett/Goodson).

February meeting minutes were approved. (Bramblett/Jones)

Director's Reports:

- a. Budget- There will be a bookmobile ribbon cutting ceremony on April 10. The YCL has received an invoice for the new bookmobile. They will receive \$50,000 from a state grant, \$50,000 from the Friends of the Library to be used for a sprinter van, and have submitted for another \$50,000 grant from the state.
- b. Statistics- Circulations were up 5.08%. Some door counts are off. The new system automatically counts as people enter or exit the library branches. At the York branch counts have been off when there has been a power outage. It seems the system doesn't collect the data correctly. It will record the "in" numbers as "out" numbers when there is a power outage. The product is still under warranty, and YCL is looking into getting those devices switched out.
- c. SCLENDS Annual Retreat update-SCLENDS realized they had an error in how they formulated the YCL dues. As a result our dues will go down \$6,000 this year. The renewal rate is \$35,000 this year for YCL.
- d. Facilities updates- They are working on the Lake Wylie roof now. There may possibly be closings. The Rock Hill branch will be working on lobby renovations April 5-7. There will be a half day closing on Friday and full closing on Saturday and Sunday for that repair. On April 26, all locations will be closed while essential network upgrades are put in place. On April 29th, the Clover, Lake Wylie, and York branches will be closed again. Those locations require additional networking installation and will be fully offline for the day. The HVAC system at Rock Hill will start with the initial electrical work needed to be done before the system is replaced. There may be closings in the future as this system is upgraded.
- e. Legislative update-The House budget has an increase for libraries to \$2.00 per person or \$100,000 (minimum monies) for smaller libraries. The senate will begin its discussion of budget soon.

Discussion of Overdue Fees for Children's Materials: There is a national movement for library systems to become fine free. Several library systems have done away with overdue fines for children's materials or all books. In South Carolina Charleston, Darlington, and Richland library systems have eliminated overdue fees for books. Our system is looking into eliminating overdue fines for children's materials and what impact that would have on the library system. Our current system would require the item checked out to be labeled as fine free as it is not able to be attached to the patron's card. Now our system will allow an item to be overdue for 90 days, and then its status would be changed to lost. The item would then have to be paid for by the patron.
ACTION: TABLED

Discussion of Current Part-time/Full-time Positions: Currently employers with 30 hours or more are considered full time with full benefits. The only thing prorated down is the rate at which sick leave and vacation is earned. The library would like to transition those positions to 40 hours a week when the positions become vacant. It is more economical to have one 40 hour position than two 20 hour positions. Eventually there will only be full time (40 hour) employees and part time (20 hour) employees.

Potential Goals for YCL for the remainder of 2019.

There are system and personal goals for the director:

- Secure funding commitments for the cost of a Sprinter van for senior adult outreach
- Continue branch beautification process (this will likely continue throughout all of 2020 as well)
- Implement a peer learn and share program for YCL staff attending conferences
- Develop a conference proposal (possibly on the topic of rebranding on a budget and/or how to expand library programming beyond just story time) and submit for consideration
- Develop and facilitate customer service training for all staff
- Create a "year at a glance" style calendar for all major programs and projects (would be useful for all managers as well as marketing and community relations)
- With assistance from the State Library, develop a "value of your library" report
- Partner with the Friends of the Library to launch new, coordinated advocacy efforts
- Determine cost and feasibility for ongoing transition of 30 hour to 40 hour full-time positions
- Launch a Community Read in tandem with the second annual Winter Reading Challenge
- "Rebranding" of our local history collection including new web presence
- Increased resources available through our virtual library including RB Digital and Creativebug

New Business: The board will discuss the director's self-reflection evaluation in April.

The meeting was adjourned. (Michael/Dahlin)

The next meeting is April 11 at the Lake Wylie branch.