

**York County Library
Board of Trustees Minutes
Clover Branch
December 12, 2016**

I. Chair Barbara Boulware called the meeting to order at 5:00 PM. Board members present were Mary Windell, Suzanne Thompson, Nik Bramblett, Wendi Michael, Debra Dahlin, and Sally Goodson. A quorum was present.

II. Library staff present were introduced.

III. Approval of consent agenda. **Goodson/Thompson** (motion/second) Vote was unanimous.

IV. Approval of the minutes from November board meeting. **Windell/Bramblett** (motion/second) Vote was unanimous.

V. Highlights from Clover Library were presented by Branch Manager, T. Cobb.

VI. Director's Updates. Jason Hyatt brought the Board the following updates.

- The Board will return to having meetings on the 2nd Thursday of the month beginning in January, 2017.
- The normal audit has been completed with no major issues. The two recommendations that the CPA firm made were implemented in September/October.
- Jason attended the Friends of the Library Board meeting and thanked the Friends for partnering with the Library.
- Jason is in the process of setting up System-wide teams. Currently there is a Statistical team and an Adult Programming team. Future teams will include ones for Teen Programs, Grants, and Policy Reviews.
- An offer has been made for the position of Assistant Director for Public Service.
- The paperwork for State Aid is being submitted this week. Finance Director Lee Smith has compiled the paperwork.
- A master calendar for all deadlines is in the making. It will be shared with the Board.
- September Food for Fines brought in over 600 pounds of food for Pilgrim's Inn.
- The lease for the Main Street offices for Library staff is on hold short-term. County Treasurer Kevin Madden has no problem with the cost of the lease.
- On Friday, December 16th, Jason will attend the State Library bi-monthly Administration Meeting in Columbia, SC.

VII. Volunteer Policy. Jason brought up changing the policy for volunteers and adding Junior Volunteers for teens and Parent/Child Volunteers for younger children. Discussion followed. The addition of Junior and Parent/Child volunteers was approved.

Dahlin/Michael (motion/second) Vote was unanimous.

VIII. Parcel of land in Clover, SC for future expansion of Clover Library was discussed. Suzanne Thompson gave the Board the history of the land and Jason is going to contact the seller.

IX. Executive Session for Contractual and Legal Purposes. **Windell/Goodson** (motion/second) Vote was unanimous.

X. New Business. The County has filled the York (District 3) seat for the Library Board..

XI. Meeting adjourned at 6:25 PM. **Dahlin/Windell** (motion/second) Vote was unanimous.

Next meeting: 5 PM, Thursday, Jan. 12, 2017

Rock Hill Library (*relocated from originally stated Fort Mill Library for board members to see potential new office space in Rock Hill*)

Respectfully Submitted,
Sally Goodson, Secretary