

York County Library
Board of Trustee Minutes
Clover Library
January 11, 2018

Chair Sally Goodson called the meeting to order with a quorum in attendance. Those present were Debra Dahlin, Frank Konow, Wendi Michael, Joy Price, and Mary Windell.

The meeting agenda with one correction and the November meeting minutes were approved.

Frank Konow motioned and Wendi Michael seconded the relocation of the May board meeting to Clover and the June meeting to Lake Wylie. Motion passed unanimously.

The 2017 audit report from GreenFinney Accounting firm was presented. It was noted that no significant findings were found in the financials of the YCPL. Much credit is given to Lee Smith, Financial director, for the unmodified findings.

Director's Reports:

Budget: Director Hyatt announced that there were no significant budget issues.

Statistics/SC LENDS/ Cataloging: Circulation stats have dropped slightly due to the new three week loan period. Cherokee County is joining the SCLENDS consortium. This will impact cataloging and purchasing temporarily. Jason will be attending the SCLENDS conference soon. It is expected that the Governor's veto of lottery funds will be discussed. The house has over-ridden the veto. A vote in the Senate is expected soon.

Facilities: This year marks the second year of facilities' maintenance with the county. Replacement of Clover's HVAC is the top priority this year. Other projects include the reroofing and column replacement in Fort Mill, HVAC Replacement in Lake Wylie. The replacement of the HVAC system in Rock Hill is under discussion. The estimated cost of that project exceeded the budgeted amount. Discussion of these projects followed.

Financial Director Lee Smith discussed the County's new Purchase Card (P-Card) program and the library's policy for using it. Motion was made by Konow to approve it. Michael seconded. Motion passed unanimously.

Committee Reports:

By-Laws Committee: The committee met in November and a report of the meeting will be made in February.

Strategic Planning Committee: No meeting

New Business:

The topic of the next staff training day will be “Active Shooter” training. Training at each location will follow at a later date. The locations will need to be closed for this training.

There seems to be a problem about keeping the bookdrops emptied during closing days. This should be worked out at each location.

Motion to adjourn was made by Michael, seconded by Konow. Motion passed unanimously.

The next meeting will be in York on February 8, 2018.

Mary Windell
Board Secretary

