

York County Library
Board of Trustees Minutes
Rock Hill Branch
January 12, 2017

I. Chair Barbara Boulware called the meeting to order at 5:00 PM. Board members present were Mary Windell, Suzanne Thompson, Joy Price, Nik Bramblett, Wendi Michael, Debra Dahlin, and Sally Goodson. A quorum was present.

II. DeeAnna Brooks, new President of the Friends of the Library was introduced.

III. Approval of consent agenda. **Thompson/Michael** (motion/second) Vote was unanimous.

IV. Approval of the minutes from December board meeting. **Bramblett/Windell** (motion/second) Vote was unanimous.

V. Audit Presentation from Greene Finney & Horton. Discussion.

VI. Director's Updates. Jason Hyatt brought the Board the following updates.

- Budget Report.

The library has filed the forms for the Schools and Libraries Universal Service Support Program (E-rate) which will provide \$21,000 in savings for this fiscal year. The library has discontinued service for plant maintenance in the buildings for a savings of \$6,000 a year. Jason and staff are looking at other ways to cut expenses.

- Statistics Report.

December circulation statistics are up from December 2015. Luanne James will be preparing the statistics in the future.

- Organizational Updates.

Jason has compiled a chart for the Public Library Information Submission Guidelines for the S.C. State Library. It includes the type of information, frequency/deadline, and how to submit (mail, fax, email).

- Local Ordinance Changes for Boards and Commissions.

Members of the Boards and Commissions will now have to report any changes in address, etc. and sign an ethics statement yearly.

- 2018 Community Program Proposal.

Diane Williams and Jason are looking into bring Patchwork back to York County in the spring of 2018. The plan is to start with a one day program with community sponsors and hopefully grow each year.

VII. Executive Session for Contractual and Legal Purposes. **Bramblett/Thompson** (motion/second) Vote was unanimous.

VIII. Action Resulting from Executive Session. Go ahead with lease of property at 130 E. Main Street for staff offices. **Dahlin/Goodson** (motion/second) Vote was unanimous.

IX. New Business.

Ginger Sawyer and Diane Williams have discussed with Jason eliminating fines for children's books checked out on the child's library card. This has been done elsewhere with positive community response. They will look into how much revenue would be lost and it will be brought back to the Board for further discussion.

XI. Meeting adjourned at 6:30 PM. **Windell/Thompson** (motion/second) Vote was unanimous.

Next meeting: 5 PM, Thursday, Feb. 9, 2017
Lake Wylie Library

Respectfully Submitted,
Sally Goodson, Secretary