

**York County Library Board of Trustees**  
Minutes from January 11, 2024 Meeting - Rock Hill

Kalyani Veeraraghavan, Main Branch Manager was introduced while waiting for all board members to arrive. She provided an update on the RH branch and their successes and challenges. There was a conversation regarding the homeless population. RH staff will be working with the Catawba Coalition for Homelessness.

The YCL board meeting was called to order at 6:09 pm by Dahlin, Board Chair. A quorum was determined with the following trustees in attendance: Debra Dahlin, Dennis Getter, Wendi Michael, Charles Robinson, Timothy Steele, and Anne Witte. Absent was board member Susan Piening. Also present from YCL: Buffy Koran, Lee Smith, and Julie Ward.

A motion was made and carried to approve the agenda. (Michael/Robinson)

A motion was made and carried to approve the previous meeting's minutes. Approved by unanimous consent. (Getter/Witte)

Melissa Monahan of Elliott Davis gave an Auditor's Report based on the FY 23 financial audit.

- Covered required audit information
- Unmodified opinion has been issued
- No disagreements or significant issues
- Ending fund balance is approximately \$4M
- Unassigned balance is approximately 45% of expenditures
- GASB 96 evaluated for compliance
- Compliance reporting - opinion related to internal controls - no deficiencies found and the opinion was unmodified

**Director's Report**

**Financial Report** - shows variances of 10% or more, but can be adjusted. Some line items are able to be budgeted for monthly, but others are not because expenditures can come up unexpectedly.

**Statistics Report** - Provided handout.

**Update on Information Requests** - Has requests for information out for the cost estimates on a possible storefront/pop-up library. Also investigating the cost of a consultant for a needs assessment.

**Old Business**

**Strategic Plan Agenda** - Have work that the strategic planning committee did. Next piece seems to be investigating a consultant for a needs assessment. It was discussed that the board would most likely write the scope of work for the needs assessment if a consultant is hired.

**County Council Communications Update** - Facilities assessment is being updated. Almost ready to go for possible meetings with Council members.

## **New Business**

**Mission Statement Discussion** - Getter hopes to identify what encompasses library services. Ward emailed a list of library services to the board prior to the meeting for review. Wants to determine that we are authorized to perform services under the ordinance. One example in question is workforce development. Questions the trustees' legal liability for library services because the library board has the responsibility to ensure that the library is in compliance with all laws. Argues that services are a detour from the ordinance. Overarching review of what is within the purview of the statutes may be needed.

***Amended per request at board meeting on 2/13/2024: Getter clarified that he asked for assurance from the director that the library was complying with all laws, particularly obscenity laws, and that he did receive an affirmative response.***

Motion made to go into executive session to receive legal advice Michael/Witte  
Executive session ended and Witte departed at 7:38pm.

**Children's Materials Discussion** - Board tasked Ward with creating a training/presentation about how materials are selected. Ward provided some insight into how programs are designed and types of training that staff members take to do specialized programming.

Steele reports that County Council chair Cox has requested information on the mission statement and costs related to library services.

Getter complimented Ward's compiled list of services.

Discussed leaving the mission statement on the agenda until resolved.

Meeting was adjourned at 7:52 pm by Dahlin w/ unanimous consent.