



Position: Young Adult Assistant (part time)

Location: Main Library, Rock Hill, SC

Starting Salary, Benefits, & Hours

Beginning salary is \$14.05 per hour for 20 hours per week; the weekly work schedule will include nights and weekends. The benefits package for the Young Adult Assistant includes state retirement, vacation and sick leave.

General Statement of Job

The Young Adult Assistant is responsible for providing excellent customer service to teen patrons in a busy setting. Under occasional supervision, answers reference and homework related questions, plans and assists with teen programs, provides reader's advisory services, checks materials in and out, registers new customers for library cards. Other duties, such as background tasks, may be assigned by the hiring manager.

Minimum Training and Experience

Requires a bachelor's degree supplemented by one to two years of relevant library experience, or an equivalent of education, training, and/or experience that provides the required knowledge, skills, and abilities. Previous experience with teen and adults is essential. Customer service experience desired.

Application Process

- Applications are available at any York County Library or online at www.yclibrary.org. Incomplete applications will not be considered.
- Resumes are required, and must accompany the York County Library employment application.
- The completed application along with the accompanying resume may be hand delivered, mailed, or emailed to Abbie Townson (abbie.townson@yclibrary.org), Young Adult Manager, York County Library, 138 East Black Street, Rock Hill, SC 29730.
- Eligible candidates will be called for an interview after the closing date listed on the posting.
- Due to the high volume of applications received, acknowledgement of their receipt will not be sent to applicants.

Posting open until filled.

York County Library is an Equal Opportunity Employer