

York County Library
Board of Trustee Minutes
Rock Hill Library
March 8, 2018

Chairman Sally Goodson called the meeting to order with a quorum in attendance. Those present were Sylvia Berry, Nik Bramblett, Debra Dahlin, Wendi Michael, Joy Price, Suzanne Thompson, and Mary Windell.

The meeting agenda and the January Meeting minutes were approved. Sylvia Berry was welcomed as a new board member.

Representatives from the SC State Library were in attendance. They were Donna Lolois and Kathy Sheppard. They gave a most informative presentation about the duties of Library board members. The three most important areas the board should be concerned with are 1) governing 2) advocacy and 3) strategic planning.

It was moved and approved to change the time of the May meeting in Clover. We will meet at 5:30 p.m. due to a scheduling conflict.

Director's Reports:

--Budget: There are no major issues with the budget at the present time.

--Statistics: Circulation stats are still a little below average. This is due to the change in our loan period.

--Bookmobile: The bookmobile bidding process is complete. The bid was awarded to Fasher Speciality Vehicles with the lowest bid of \$232,000. The County will handle the contracts, etc. The vehicle will require approximately eight months "build" time.

--Facilities: The contract for replacing the Fort Mill Library's columns will be rebid. There was a dispute between the architect and county on the original bidding process.

Lee Smith, Financial Director, went over the Library's preliminary budget request. A few items have increased from last fiscal year. We will be asking for a 2% COLA increase and for a new Assistant Maintenance position. A vote was taken and the preliminary budget was unanimously approved.

York County has maintained a reserve fund for the library for several years. The County Treasurer has advised that some of these funds be used. They cannot be used for construction but can be used for upgrades and replacement of furnishings, etc.

A vote was taken to waive library fines up to \$6 during National Library Week's 60th anniversary.

Committee Reports:

--Strategic Planning: the committee has met and is working on a Mission statement.

--By-Laws: The committee has met and recommended several changes. The County Attorney is currently reviewing them. They will be presented at the April meeting.

The meeting was adjourned. The next meeting will be in Fort Mill on April 12.

Mary Windell, Secretary