

York County Library
Board of Trustees
Minutes from
April 8, 2021
Fort Mill Library

The YCL board meeting was called to order by Chair Tamara Osborne. A quorum was determined with the following in attendance: Pam Cato, Nik Bramblett and Joy Price in person; Sally Goodson, Frank Konow, Charles Robinson, and Debra Dahlin via Zoom. Also attending was Library Director Jason Hyatt.

The meeting agenda and February minutes were approved. (Cato/Bramblett)
(Bramblett/Goodson)

Director's Reports

Facilities Update

The pergola at the Lake Wylie Branch has been installed, providing outdoor space for patrons. The County is in the process of accepting bids for updating the restrooms at the Rock Hill Branch and will be determining the timeline for that project.

Service Hours Update

Beginning on Monday, April 12, all branches will be open from 10:00-6:00 on Monday-Friday and from 10:00-2:00 on Saturdays. The goal to bring all staff back to work onsite with an adjusted schedule is being accomplished.

Special Project Update

Lee Smith, Financial Manager, also serves on the "Keep York County Beautiful" Council. The Council is putting together box kits of recycled items that York county citizens can take home and then use their imagination to create art, items, or whatever. They will be encouraged to submit pictures of their creations for a display. The kits will be available on April 19.

Budget Report Update

Lee Smith cautions that some line items are over and others under budget estimates because of the effects of the Covid situation. However, everything is on track and adjustments will be made as numbers come in.

Circulation Statistics

We are now comparing COVID 2020 to COVID 2021 in our statistics. The most notable items are that regular circulation is up 47% over this time last year, virtual attendance at events is up 45%, and there have already been 302 requests to renew library cards remotely.

Budget Update

Lee Smith reports that we are waiting for the County to set the millage rate. We hope to get that information by late April. We were prepared for the employer's share of PEBA (state employee insurance) to be higher than the 1% increase they announced. Merit pay raises are on hold until the millage rate is announced. For some time, there has been a need for a dedicated library maintenance vehicle. Workers have used other library vans and their own vehicles. A Certificate of Deposit held from a time previous to the present administration is actually marked for that purpose and, along with some available additional funding, will allow for the purchase of that truck. Though the York County Library will pay for the vehicle, it will be covered under the County's service agreement. We hope to have the amended budget ready for approval in May, but it will depend on when the millage rate is announced. The date of the May meeting might be changed.

Overdue Fines/Fees Policy

Jason Hyatt presented the revised Circulation and Fines & Fees Policy which eliminates overdue fines on most late items. The only exceptions are special collections items (Interlibrary Loans, Mobile Hotspots, etc.) Fees will still be assessed for items that are lost or damaged. A decision was made to forgive all existing fines in order to provide a smoother transition to the new policy. A motion was made and approved to accept the new policy. (Bramblett/Cato)

Employee Handbook Updates

Jason Hyatt presented the changes, additions and deletions made in the Employee Handbook so that it is aligned with the County policies. Items that are Library-specific were explained. A motion was made and approved to accept the changes. (Price/Konow)

New Business

None noted

A motion was made and carried to adjourn. (Cato/Konow)

The next meeting is scheduled for May 13, 2021, at a site to be determined.