

York County Library
Board of Trustees
Minutes from
February 21, 2019
Clover Public Library

The YCL board was called to order by Chairman Frank Konow. A quorum was determined with the following in attendance: Joy Price, Sally Goodson, Debra Dahlin, Nik Bramblett, Suzanne Thompson, Glenda Jones, Tamara Osborne, and Wendi Michael.

The board was introduced to new Board Trustee, Tamara Osbourne, District 5.

The meeting agenda was approved. (Goodson/Thompson).

January meeting minutes were approved. (Price/Bramblett)

Annual Budget Presentation/Request FY 2019-2020:

There will be no millage increase. The YC Library will live off the growth of the existing millage. The library is focusing on programs. There is no change in state funding. The State Library is pushing for additional funding based on population (from \$1.75 to 2.00/person). There has been a bigger promise of funds from The Friends of the Library to help with programming. The county finance manager, Kevin, Madden, commended the YC Library on great job of millage requests and having data to back it up. The budget was approved. (Thomson/Bramblett)

Patron Behavior Policy Revision:

The patron policy was revised to include a clause that patrons who exhibit dangerous, Threatening, violent, or other extremely inappropriate may be subject to a one year ban without having to go through the first four steps on the progressive loss of privileges scale. (Goodson/Michael) Library staff will investigate the policy to see if it needs further changes. The board will revisit after investigation.

Director's Reports:

- a. Budget- Payroll and benefits coordinator, Buffy Koran, discovered a former employee who had retired did not get on the spreadsheet for the library to pay the county for the employee portion of the retired employee's health insurance. The county had been paying this for 2.5 years, but was not getting reimbursed. The library had to reimburse the \$47, 000 to the county.
- b. Statistics- Reference questions were the highest ever in 2018. They were up 53.49% or 83, 447 questions. They were 54,366 in 2017 which was only a .53% increase over 2016. There were also higher door counts and foot traffic this year. Circulations were up almost 10% in January even with the three week checkout period. The number of new membership cards keep increasing every month as well.
- c. Bookmobile and Sprinter Van updates- The Bookmobile will be in sometime in March.

- d. Facilities updates- The Rock Hill HVAC system replacement is still on track. The library will have to be closed for some of the time during the replacement process. The Lake Wylie branch will have its roof replaced in March. If arrangements can be made to have the branch painted at the same time closing may be necessary. The Rock Hill branch is being painted. The lobby floor will be replaced and will have to be closed for some of that time as well. Beautification of the branches is going at all of the branches will new tables and chairs purchased.

Executive Session to Discuss Annual Review of Library Director: (Bramblett/Dahlin)

Action Following Executive Session- none

New business: Motion was approved to have Fine Amnesty during National Library Week for fines up to \$5. (Dahlin/Thompson)

There was a motion made to adjourn the meeting. (Goodson/Jones)

The next meeting is March 14 at the Fort Mill Branch.