York County Library

Board of Trustees

Minutes from

January 9, 2020

Lake Wylie Library

The YCL board was called to order by Chair Sally Goodson.  A quorum was determined with the following in attendance: Nik Bramblett, Pam Cato, Debra Dahlin, Wendi Michael, Tamara Osborne, and Joy Price.

The meeting agenda and the November special-called meeting minutes were approved unanimously. (Michael/Cato) (Bramblett/Osborne)

Emily Sobczak from Greene Finney, LLP, Certified Public Accountants & Advisors, presented the financial report for the year ending June 30, 2019. After detailed commentary on the process, she pronounced the library in compliance and with no recommendations in writing. She complimented Lee Smith and Jason Hyatt on the efficiency of their preparation for the audit.

Director’s Reports:

Financial Report

Reiterated credit to Lee Smith for her excellent work on the financial audit preparation.

Pointed out that we are halfway through the fiscal year with no shortages or overages of concern. Explained that the Hot Spot expense, now below expectations, actually reflects a situation where library customers in one of our service areas were unable to use the provided Wi-Fi connection. The company replaced those models with one with a reliable connection, allowing the library to distribute the older model to the other library branches. The library now can add more Hot Spots than originally planned.

Reported universal dissatisfaction with the courier service used this past year for SC Lends. The situation will be discussed and rectified when public library directors meet at the upcoming SC Lends conference.

Usage Report

Presented the complete update from all areas that reflects steady increases in circulation, program attendance, etc., in almost every month. The three months in 2019 when we had slight dips in circulation were April (-0.06%0; June (-1.44%); August (-3.39%). Slight decreases in those months can be attributed to maintenance closures and the expected fluctuation of circulation levels throughout the year.

Renovation Report

Presented the schedule for branch painting, flooring replacement, etc. Lake Wylie will be closed for repainting this weekend. Reminded the Board that the funds allotted for “beautification” do not have to be spent within the fiscal year, allowing the work to be spread out to avoid lengthy closures.

(cont.)

Bookmobile Report

A tech from the company will be installing the new seats and looking at other adjustments that need to be made to get the vehicle back on the road.

Library Board Code of Ethics

Policy Committee Chair Nik Bramblett reported that the document is under review and will be presented for adoption at the next meeting.

New Business

Director Hyatt reported that staff is asking for permission to set up a donations component to the Patchwork Tales event. While keeping the event free to everyone, they would like to have a donations box set up at the refreshment center and to give participants the opportunity to support Patchwork Tales financially. After discussion about extending the action to other library events, a motion was made and carried unanimously to allow the described donation opportunity at Patchwork Tales only at this point. (Osborne/Bramblett)

A motion was made and carried to adjourn. (Osborne/Cato)

The next meeting is scheduled for Feburary 13, 2020, at the Fort Mill branch.