

Charges and Fees Policy

Fees:

Out-of-County Library Card with Full Privileges	\$35.00 per person per year
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Returned Check Fee	Equivalent to bank charges to the Library
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Black and White Copies and Printouts	20 cents per page
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Color Copies and Printouts	60 cents per page
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Fines:

- The Library does not charge overdue fines on materials that are late, with the exception of special collection items (Interlibrary Loans, Mobile Hotspots, etc.).
- Fees will be assessed for items that are lost or damaged. Replacement cost includes vendor costs and staff time for processing.
- The library does not accept replacement copies in lieu of payment.

Charges for damaged materials that are still useable:

- If the item is still useable, charges for damaged materials will be dependent on the type and amount of damage and will be assessed on a case-by-case basis.

Charges for damaged materials that are no longer useable:

- Materials that are damaged beyond continued use must be withdrawn from the collection. Replacement cost rules apply (see policy below).

Library Card Replacement Costs:

Library Card	\$2.00 each replacement
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Replacement Cost of Lost Library Materials:**The actual cost of replacing each item****Default Replacement Charges for Materials (When Replacement Cost Cannot be Determined):**

Adult and Teen Hardback Book

\$25.00

Adult and Teen Paperback Book

\$10.00

Children's Hardback Book

\$20.00

Children's Paperback Book

\$5.00

Audio Compact Disc

\$8.00 per disc

DVD

\$15.00 per disc

Audiobook Case

\$3.00

DVD Case

\$4.00

DVD Without Case or Cover Artwork

Default replacement charge

DVD with Missing Plastic Case Cover

\$4.00 (DVD case charge)

Plastic Book Jacket or Plastic Bag (BK/Tape Sets)

\$2.00

Barcode label

\$2.00

Spine Label

\$1.00

Payment Plans:

- The Library may set up payment plans **case-by-case** when a user cannot pay all charges at once.
- The patron's card will remain **blocked until all charges are paid in full**.

Accepted Payment Methods:

- Cash
- Personal check
- Bank/cashier's check
- Credit card

If a check or credit card is declined:

- The patron is responsible for **any fees** charged to the Library by the financial institution or credit card company.
- The patron will be limited to **cash or cashier's check** for all future payments.

Fraudulent Checks:

- Checks written on closed accounts or used fraudulently will be sent to the **York County Solicitor's Check Fraud Division** for prosecution.