

York County Library  
Board of Trustees  
Minutes from  
August 8, 2019  
Lake Wylie Library

The YCL board was called to order by Chairman Sally Goodson. A quorum was determined with the following in attendance: Nik Bramblett, Debra Dahlin, Suzanne Thompson, Glenda Jones, Frank Konow, Wendi Michael, and Joy Price. Also in attendance was Director Jason Hyatt and Luanne James, Grants and Assessment Coordinator.

The meeting agenda and July meeting minutes were approved.

Director's Reports:

Library Usage

Luanne James distributed usage statistics, including an extensive report on the summer reading program, and asked that Board members review and be ready to ask questions at the next meeting. She announced that the library will start keeping track of statistics for "virtual users" of streaming services, Facebook visitors, etc. It is anticipated that the State Library will soon be asking for those figures.

Jason Hyatt shared that two new self-checkout stations at the Fort Mill branch have been very well received.

Budget

Jason shared that we are still early in the fiscal year, but all expenditures are on track. The State Library is going to push for \$2.25 allotment per county resident (this year it was increased to \$2.00 by the State Legislature.) He also shared statistics from the State Library in regard to the current state of the YCL.

Book Mobile Update

An inspection by Freightliner, the company that assembled the Book Mobile, determined that the wrong shocks were factory installed. The bookmobile is going back to the factory to be re-fitted. All costs for repair are covered by the manufacturer.

Committee Appointments for the coming year

Advocacy: Glenda Jones, Joy Price, Wendi Michael

Strategic Planning: Debra Dahlin

Policy: Nik Bramblett, Frank Konow

Orientation Materials (select): Joy Price, Sally Goodson

Committee Reports

Strategic Planning: Chair Debra Dahlin presented an update and thoughts on the eventual structure of the document.

#### Bylaws Revision

Chair Nik Bramblett shared minor revisions.

#### Lottery Funds Expenditure Form Approval

Though it is not expected that the Library will received any Lottery funds this year, it is necessary that this form be approved and submitted in the case that would change. A motion to do so passed unanimously. (Bramblett/Dahlin)

#### Request for Fine Forgiveness Program in September

Jason asked that the Board approve that patrons owing fines could have “forgiveness” up to \$5.00. Staff is working on rolling out the new children’s overdue fine policy in September, also. A motion to approve the program passed unanimously. (Michael/Konow)

#### New Business:

Director Hyatt brought a request from Lee Smith for Board permission to reallocate any remaining Bookmobile funds toward the purchase of the sprinter van. A motion to approve passed unanimously (Bramblett/Konow)

Nik Bramblett announced that he was sending a link to the State Library’s Code of Ethics to Board members and asked that they review a document he created from it and be prepared to vote to adopt it at the next meeting.

Meeting was adjourned. (Price/Michael).

The next meeting is scheduled for September 12, 2019, at the Fort Mill branch.