



Position: Outreach and Bookmobile Assistant (Part-time Position)

Location: Main Library @ Rock Hill

Starting Salary, Benefits, & Hours

Beginning salary is \$14.05 an hour for 20 hours per week; the weekly work schedule may include nights and weekends as needed. The benefits package for the Outreach and Bookmobile Assistant includes state retirement, vacation and sick leave.

General Statement of Job

The Outreach and Bookmobile Assistant provides bookmobile and outreach library services to the citizens of York County. This includes driving and operating library vehicles. This position plans and presents creative and effective library programs, and assists children, young adults, and adults in selecting and finding appropriate library resources and information. The Assistant also helps with the presentation and promotion of special events and projects. In addition, this position will be responsible for performing a variety of duties to help ensure the provision of effective library services and efficient department operations.

Minimum Training and Experience

The Outreach and Bookmobile Assistant position requires a bachelor's degree supplemented by one to two years of relevant library experience or an equivalent combination of education, training, and experience. The ideal candidate for this position must have an enthusiastic approach to customer service. They should be adept at presenting information in a variety of settings including small and large groups. An ability to effectively engage with all ages is essential. Experience with computers and digital technology is important and proficiency with Work, Excel and Evergreen ILS is preferred. This position requires a valid South Carolina driver's license.

Application Process

- Applications are available at any York County Library or online at www.yclibrary.org. Incomplete applications will not be considered.
- Resumes are required, and must accompany the York County Library employment application.
- The completed application package may be hand delivered, mailed or emailed to Kalyani Veeraraghavan (kalyani.veeraraghavan@yclibrary.org), Branch Manager, York County Library, Main Library @ Rock Hill, 138 East Black Street, Rock Hill, SC 29730.
- Eligible candidates will be called for an interview after the closing date listed below.
- Due to the high volume of applications received, acknowledgement of their receipt will not be sent to applicants.

Posting closes Friday, October 7, 2022

York County Library is an Equal Opportunity Employer