

**York County Library Board of Trustees**  
**York County Library Minutes**  
**York Branch**  
**Monday, November 14, 2016**  
**5:00 P.M.**

- I. The meeting was called to order by Chairwoman Barbara Boulware at 5:00 PM. Board members present were Nik Bramblett, Debra Dahlin, Wendi Michael, Suzanne Thompson, Joy Price, Mary Windell, and Sally Goodson. A quorum was present.
- II. Library staff present were welcomed.
- III. Approval of the consent agenda. **Thompson/Price** (motion/second) Vote was unanimous.
- IV. and V. Approval of the minutes from the October board meeting and the November special called meeting. **Dahlin/ Bramblett** (motion/second) Vote was unanimous.
- VI. Highlights from the York Library Branch were presented by Jenn Stanley, York Branch Manager.
- VII. Director's Report
  - A. Strategic organizational changes. Library is posting job openings for Assistant Library Director and part-time building maintenance person.
  - B. Statistical update. Troy Beckham, Donna Anderson, Luanne James, and Diane Williams are monitoring the statistics. Jason is looking into stories of impact.

The State Library can help with analytics on demand for measurements and Evaluation.
  - C. Financial update. Jason Hyatt reported on the state of the budget.
  - D. Logo and branding update. The staff is working on this and hope to have new logo by June 30, 2017.
- VIII. Staff Development Day Highlights. Jason Hyatt reported on the event, held on November 11, 2016. Speakers were Craig Butler and Yolanda Bynum.

Friends of the Library were presented with a framed picture of all of the Branches with a plaque saying Thank You for 40 Years of Support.
- IX. Internet Only Card policy request. Jason Hyatt requested that the \$2.00 fee for Internet Only Cards be removed. Discussion followed. Approval of the change was made. **Goodson/Price** (motion/second) Vote was unanimous. Further discussion about Library Cards for the homeless was discussed. The staff will make recommendations after further study.
- X. Board of Trustees best practices and preferences. Discussion
  - A. Email and other communication sent to the Board. It was decided that Joy Price would answer the emails, with a Reply All so that all members of the Board would be kept informed. Members are free to email Joy with their thoughts, but having one designated person will make the system work better.
  - B. Preferences for approval and posting of meeting minutes. It was decided that the minutes should be approved by the Board before being posted on the Library Website.
- XI. New Business. Jason Hyatt said he and Anita Rockard were looking into another building on Main Street for the Administrative Staff. Discussion.

Jason reported on talking with the Friends of the Library. The Library, the Board of the Friends of the Library, and the Board of the Library are having a new openness of communication. A wish list and some help with buying a library van to go to Senior Centers are being discussed. Friends president Dave Needham was introduced as a guest at the meeting and invited to attend future board meetings should his schedule allow.
- XII. Meeting adjourned at 6:10 PM. **Dahlin/Thompson** (motion/second) Vote was Unanimous.

Next meeting: Monday, December 12, 2016 at the Clover Branch  
5:00 PM