

York County Library Board of Trustees
Minutes from September 17, 2023 Meeting - Fort Mill

The YCL board meeting was called to order at 6:05 pm by Debra Dahlin, Board Chair. A quorum was determined with the following trustees in attendance: Debra Dahlin, Dennis Getter, Wendi Michael, and Anne Witte. Also present from YCL: Martin House, Buffy Koran, Lee Smith, and Julie Ward.

Recognition of Service:

- Pam Cato - We are incredibly appreciative of her time and efforts on behalf of the library, and we will miss her.
- Discussed formally recognizing recent former members of the board and possibly requesting discretionary budget funds in the future for board training.

Getter makes a motion to amend the meeting agenda to remove the portion of the agenda under old business to approve edits to bylaws and the portion under new business to discuss modifications to bylaws. There was no second to the motion. The meeting agenda was approved.

Previous meeting minutes from August 10, 2023 were approved. (Getter abstained)

Director's Report

Introduction to new Assistant Director - Martin provided a brief professional summary and discussed his first three weeks at YCL.

Financial report - Julie provided the financial report. Per the request of Dahlin Julie also provided an overview of what OCLC (Interlibrary Loan Database) provides for patrons. Julie also discussed the vandalism at two of our branches to the solar tables.

Statistics report - Julie discussed that the new ILS is still delayed in providing some statistical reports due to data not being pulled correctly. Julie also provided a description of what SCLENDS provides to YCL and patrons. Getter asked about the 6th location (BKM) and Julie explained that the Bookmobile is counted as its own location.

ILS update - Self checkout is still not working. Symphony did not have a module for self checkout, but they are working on a workable solution for this. Clover and York do not have self checkout currently. Remote lockers are also close to being open again.

Old Business

A motion was made and carried to approve edits to Bylaws. (Approved by unanimous consent, Witte / Michael)

Getter added a comment on Document Control where dates and revision levels are indicated more clearly. Board members discussed how to label revisions in the future.

The chair nominated the following members as chairs of the standing committees: Michael for Policy Committee, Robinson for Advocacy Committee, Witte for Strategic Planning Committee. Discussed the need for a strategic plan to meet the growing demand from the community. Commented on how quickly storytimes fill up in Fort Mill and how it is an example of the community being underserved in specific areas. Discussed possibility of gathering metrics to identify how underserved specific communities are.

New Business

Dahlin would like for the board of trustees to have orientation as laid out in ordinances. Meeting with the county attorney next week to make sure essential training is conducted. Ahead of the next meeting there will be a training workshop conducted by the state library. Discussed having county legal representation at future meetings to help with guidance. Discussed looking at calendars to organize essential training.

Discussed additional modifications to the Bylaws to clean up, edit, and reflect general practices, not as a bylaw review. This included removing references to at-large members, correcting board composition from ten members to seven members, correcting typos such as capitalizations and parentheses, and adding “co-sign checks with the Director in lieu of the Treasurer” to duties of the board chair. The suggestion to add “although all members represent the interests of all York County residents” to Article 1, Section 2 and Article 3, Section 2 was discussed and it was decided it is sufficient as is. Talked over adding the following to Article 1: Section 6: Legal Constraints: “All policies will be developed and implemented within the legal framework that applies to the library including federal, state, county and tribal laws, as well as the S.C. and U.S. Constitutions (especially the First Amendment, and those provisions addressing due process and equal and equitable treatment under the law).” Questioned whether or not this section should include tribal laws, Dahlin will discuss with legal counsel the use of the tribal law language. Getter suggests wanting to dispense with the conversation and spend more time cleaning up these bylaws. He will take a crack at rewriting one section since he wrote the museum bylaws.

Getter mentioned the Pride Cafe flier. He asked for clarification on whether this is approved at a board level or if this is approved at an operational level, and why library staff are making these decisions. He wondered if there should be programs geared towards protected classes. Dahlin provided history of teen advisory boards and their requests to have such programs. The question was asked if having these programs come across as non-inclusive. Dahlin will ask the legal council if this is a discriminatory practice. Discussed removing the language that specifically addresses who the program is for.

A motion was made and carried to adjourn the meeting. (Approved by unanimous consent, Witte / Michael)