

**York County Library Board of Trustees**  
Minutes from May 12, 2022 Meeting – Clover Library

The YCL board meeting was called to order at 6pm by April Hershey, Treasurer. A quorum was determined with the following trustees in attendance: Pam Cato, Debra Dahlin, April Hershey, Wendi Michael, Tiffany Moeller, Charles Robinson, Teleia White, Anne Witte. Also present: Lee Smith, Jason Hyatt.

The meeting agenda was approved. (Cato/Michael)

The previous meeting minutes were approved. (Michael/Witte)

**Revised FY23 Budget:** The revised FY23 budget was presented by Lee Smith, YCL Finance Manager. The revision was made to reflect the updated value of a mill as provided by York County Government. The board discussed increasing the travel budget back to pre-pandemic levels, as more staff are likely to attending professional conferences and events now that the pandemic restrictions have been widely lifted. A decision was made not to adjust that line item at this time with the understanding that it could be brought back to the board for an adjustment once the final numbers are in for all funding sources. A motion was made and carried to approve the FY23 budget as presented. (Dahlin/Moeller)

**Maintenance Van Reserve Funds Allocation:** The board was informed that the maintenance van for the library remains on order through York County Procurement. Due to supply chain issues it is unlikely to be received prior to the end of the current fiscal year. A motion was made and carried to approve moving the \$40,000 designated in the current year's budget to assigned funds in order to pay for the maintenance van if it gets delivered after the start of the new fiscal year. (White/Cato)

A motion was made and carried to enter into executive session for the discussion of a personnel issue (director's annual performance appraisal). (White/Michael)

A motion was made and carried to exit the executive session. (Dahlin/White)

**Director's Reports**

- County Budget Presentation: Lee Smith and Jason Hyatt made their annual budget presentation to the York County Council. Councilman Winkler asked about options for local authors to get their work into the collection. Councilman Roddey asked about the breakdown between ebooks and print books. Kevin Madden, Assistant County Manager/Finance Director recommended that the council accept the library's budget without any changes and complimented the library for working within its budget allotment.
- Mural Project Update: The mural project for the Black Street façade of the Main Library in Rock Hill continues to move forward. A design contract has been submitted to the York County Manager for legal review and approval. Library administration discussed having a festival event in October to coincide with the mural's official unveiling. This would be coordinated with the City of Rock Hill.
- Collection Development: The board was told about the follow-up action in response to concerns raised by Councilman Audette over the library's collection.

The proposed Payroll and Holiday calendar for fiscal year 2023 was presented. A motion was made and carried to approve it as presented. (Michael/Cato)

An announcement was made about the Little Free Libraries being created to honor the late Nik Bramblett, former treasurer of the York County Library Board of Trustees.

A motion was made and carried to adjourn. (Moeller/White)