

York County Library Board of Trustees

Minutes from June 13, 2024, Meeting - York Public Library

The YCL Board meeting was called to order at 6:00 pm by Dahlin, Board Chair. A quorum was determined with the following trustees in attendance: Debra Dahlin, Dennis Getter, Wendi Michael, Susan Piening, Charles Robinson, and Timothy Steele. Also present from YCL: Martin House, Buffy Koran, Lee Smith, and Julie Ward.

Public Comment

- **Amy Hayes, Rock Hill, South Carolina** - Speaking in favor of agenda item: director's report as a homeschool parent to request that the library set aside more funds towards homeschooling. This would ensure availability of materials to help support parents who are homeschooling or who need to supplement areas that are lacking from public schools. Phonics and math-forward curriculums are recommended. Tried to donate materials at RH and the majority of materials were not accepted. All About Reading is the program she preferred.

A motion was made and carried unanimously to approve the agenda. (Michael / Getter)

A motion was made and carried unanimously to approve the May minutes. (Getter / Michael)

Director's Report

Finance

- Purchasing card transactions are not included in the report, and those expenses are \$19,211.98.

Statistics

- *The Women* is still the top eBook on hold.
- Library cardholders statistic - This year's library cardholder number from the state statistics report was 210,478. Julie had the library's IT Manager run an updated report that removed all old cards, staff cards, and discard cards and the accurate number is 187,707 cardholders in York County. There are 40 non-resident cards in that total.

Stories of Impact

- It was shared that a young teen who is new to the area has made new friends in the Rock Hill Young Adult department through programming.
- A Clover school media specialist wrote in to compliment the Clover branch staff for their help and recommendations for her students.
- A parent thanked YCL for providing the Paws for Reading program for elementary school kids, because they noticed a huge shift in excitement for reading in preparation for the program.

Additional Director's Notes

- Ward asked that the board hold the date of November 20, 2024, to come to Rock Hill in the morning for a meet and greet/panel discussion with staff at the annual staff training day.
- Electrical upgrade project for RH has been pushed back due to other County projects being behind schedule for a variety of reasons.

Old Business

Strategic Planning Cmte: Recommendation for Community Needs Assessment

- Getter presented background information on the vetting process, including that there was an analysis of each of the five vendor proposals. which the committee narrowed down to one.
- The committee narrowed down the vendors to one - libraryIQ. Their proposal was \$33,000, was laid out well, and included collection of demographic information. Their pricing was clear and they provided an example of what a final document would look like. They also have proprietary software that they use.
- A motion was made and carried unanimously for the board to proceed with libraryIQ to negotiate a final contract. (Getter / Piening)
- The project should take about 5 months to complete with a potential start date in July.

Advocacy Update

- Piening and Ward met with the Mayor of Clover. He was very familiar with the library and its programs and services, and didn't feel like Clover had any needs or was lacking in any services at this time.
- Outreach updates for McConnells and Hickory Grove -
 - McConnells is interested in children's programming, more books for homeschoolers, and additional children's books. They would also like the BKM to move to the community hall, but Wi-Fi is an issue in that area.
 - Hickory Grove is interested in regular stops, fliers and bookmarks to hand out, and additional children's materials.
- Dahlin emphasized the importance of continued advocacy and relationship building.

New Business

- Michael asked if they should be responding to emails where they are CC'd but not the addressee.

Executive Session

- A motion was made and carried unanimously to move into Executive Session for the discussion of the Annual Director Evaluation. (Michael / Steele)
- A motion was made and carried unanimously to exit the Executive Session. (Michael / Piening)
- There was no action resulting from the Executive Session.

Election of Officers

- Dahlin passed out ballots for the election of officers.
- The results for Chair were three votes each for Witte and Getter.
- A motion was made and carried unanimously to defer the elections to the next meeting because of the tie vote. (Getter / Steele)

A motion was made and carried unanimously to close the meeting at 7:33 pm. (Getter / Robinson)